

Grafton High School Drama Department

PRODUCTION CONTRACT

The Sound of Music

The following are the basic responsibilities expected of students who are working on a drama production. Students and parents should read **both** sides of this page and sign this form. It will serve as a contract signifying students' agreement to fulfill these responsibilities and parents' knowledge of these responsibilities and their intent to support our students' endeavor.

1. Production preparation lasts approximately **14** weeks. I understand that not all students are required to attend all production days, but **I will attend on those days for which I am scheduled.**
2. I understand that **most** rehearsals and technical work sessions are held from approximately 3:30-6:30 or 4:30 to 7:30 p.m. on Monday, Wednesday, and Thursday, but some Friday rehearsals may be scheduled if needed. The days for music and dance are mandatory. I understand that not all students will be scheduled for this amount of time on every day, **but I will attend for the time I am scheduled.**
3. I understand that during the **three** weeks prior to the performance, rehearsal days will include **additional days of the week** and run for a **longer period of time.** Technical and Dress rehearsals are mandatory. Missing one can mean losing my position in the production.
4. I understand that it's **my responsibility** to get the schedule for rehearsals and/or technical work before they take place and to make my parents/guardians aware of the times and days for which I am scheduled. **It is my responsibility to note changes to the calendar I've been given and to check the callboard outside the drama room regularly.**
5. I have turned in a list of my current obligations, other than production work at GHS, at my audition or at the first production meeting. I understand that the production team will take measures to avoid scheduling me during the times listed unless the director has worked this out with me. **I also agree NOT TO ADD any obligations that will prevent me from attending rehearsals and/or technical work during the times I have committed to be available. I understand that poor attendance will cause me to lose my position on this production and may be taken into consideration when future casting/crew selection decisions are made.**
6. I agree to make the director aware, **at least one week ahead of time,** of any short-term obligation that I would like to schedule around; otherwise, I am expected to be at the rehearsals or technical work sessions for which I am scheduled.
7. I agree to be **on time** to all rehearsals and/or technical work. I understand that the production calendar indicates "go" times and I should arrive somewhat earlier according to my show assignment. I also acknowledge that I am **not** to arrive more than **30 minutes** prior to rehearsal unless instructed to do so. **I have been informed that I am not to be at GHS unsupervised after 2 p.m. and disciplinary action may be taken if I am found to be so.**
8. In case of emergency, I agree to let the stage manager and/or director(s) know of my late arrival or absence as soon as possible. I have been provided with several contact phone numbers for this purpose.
9. I have received a copy of company policies and rules for using costumes and props. I agree to abide by these policies & rules, to meet assigned deadlines and to cooperate with staff and students involved in the production.
10. I agree to follow safety rules and company policies as they have been outlined for me (see the back of this document). I understand that safety is a priority on this production. By accepting a part in this play, I acknowledge and take responsibility for contributing positively to a safe production environment.
11. All actors will be participating in physical, vocal, and mental warm-ups before every rehearsal. I understand that these activities are to be taken seriously, and that I must be attentive and follow all instructions at all times.
12. **ACTORS** : I understand that physical appearance is one of many factors considered when casting a production and that my physical appearance was considered at auditions. **I agree not to alter my appearance until after the show closes without first getting approval from the director.** Examples of such changes include changing hair length, style, or color or getting piercings or tattoos.

13. **CREWS:** I understand that during technical and dress rehearsals and during performances, **I am expected to dress in all black clothing, including appropriate shoes, pants, and a long sleeved shirt.**

14. I agree not to use this production as an excuse for failing to fulfill my other obligations such as school assignments or chores at home. I understand that this is a voluntary added activity. I understand that according to the YCSD Student Handbook, I am expected “to pass a minimum of five subjects, or the equivalent, during the semester prior to participation in extracurricular activities.” I understand that I must be in school at least ½ of the day to attend rehearsal or performances.

15. I understand that I could be dismissed from the production for missing rehearsals and/or technical work sessions, lateness, missing deadlines, lack of cooperation, or grade problems. I understand that this is an ensemble activity and that others are relying on me to be here and to do my job.

16. I understand that failure to meet my obligations to GHS or YCSD (such as library fines and school fees) may result in Social Probation which means exclusion from all extracurricular activities, clubs and athletics until my obligations are met. I understand that this is an ensemble activity and that others are relying on me to be here and to do my job.

17. I understand that in accordance with YCSD policy, a violation of some rules in the student code of conduct will result in Social Probation which means exclusion from all extracurricular activities, clubs and athletics for 60 school days. I understand that this is an ensemble activity and that others are relying on me to be here and to do my job.

I, the student, (print name) _____, have read the responsibilities described for production work. I agree to fulfill those responsibilities.

Signature: _____ Date: _____

I, the parent/guardian , (print name) _____, have read the responsibilities described for production work. I understand that my child (the above-named student) has agreed to fulfill those responsibilities. I understand that this is an ensemble activity and that others are relying on my child to attend rehearsals and meet his/her responsibilities to the production.

By signing this form, I give permission for my child’s name to appear in the program and other publicity for this production.

Signature: _____ Date: _____